

STAFF AUDIT FORM

After having delivered the ICON programme for a year, many areas choose to undertake an evaluation. This template is an example of an audit tool that can be developed or adapted to suit your individual needs. This is a word document, and the format can be changed and printed. It can be completed as a verbal interview, a staff member can complete it, and/or it can be printed out. Please share the outcome of your results with ICON.

ORGANISATION NAME:
DATE AUDIT COMPLETED:
COMPLETED BY: MIDWIFE HEALTH VISITOR GENERAL PRACTITIONER
<p>Do you deliver ICON at an antenatal contact if so what information and how do parents receive it?</p> <p>Yes No</p> <p>Comment</p>
<p>Can you name the ICON touch points and the reason why each is important?</p>
<p>Is coping with crying something you usually discuss with families?</p> <p>Yes No</p> <p>Comment</p>
<p>What do parents/carers recall the most about ICON?</p>

How have you found discussing the ICON messages in practice with families?

1 easy 10 difficult:

1 2 3 4 5 6 7 8 9 10

Comment

Please list any resources that you use/share with the parent/carer

Circle all that apply:

Crying plan	Standard Leaflet	Easy Read Leaflet	Premature Leaflet
Website	Facebook	Twitter	Instagram
			None

Other (please state)

Please share any case scenarios or any other information you would like about ICON: